

Board of Education Regular Meeting

November 20, 2019

6:00 P.M.

Zanesville City Schools

Zane Grey Intermediate

968 Pine St.

Zanesville, Ohio 43701

Board of Education Members:

Brian Swope - President

Scott Bunting – Vice President

Mike Coulson

Fred Curry

Vicky French



Doug Baker, Ed. D.

Superintendent

Mike Young

Treasurer

ZANESVILLE CITY SCHOOLS

VISION STATEMENT

Zanesville City Schools is the premier district in southeastern Ohio providing innovative and progressive educational experiences, where culturally diverse students are engaged in learning and supported by our caring staff in safe and state-of-the-art facilities.

Zanesville City Schools, the district you will never outgrow!

MISSION STATEMENT

Zanesville City Schools provides all students the opportunity to reach their full potential and ultimately become responsible, productive, life-long learners, and contributing citizens of the United States of America in a global society.

BELIEF STATEMENTS

WE BELIEVE the cultural diversity of our community brings strength and unity to the learning environment and that respect for individual differences is critical to the educational process.

WE BELIEVE our students can learn at high levels, in different ways and at different times when provided equal opportunities.

WE BELIEVE we must provide relevant, meaningful learning experiences so that our students are active, literate and self-directed learners.

WE BELIEVE our schools must be safe, child-centered environments with equal access for all to the educational process.

WE BELIEVE our staff and community must promote and model lifelong learning for students throughout our school district.

WE BELIEVE our students must be prepared to function in and adapt to a changing and diverse society.

WE BELIEVE that a superior and well-funded school district is the foundation for student learning and a prosperous community

WE BELIEVE strong interaction among the family, school, and community, based on mutual trust, honesty and open communication supports student learning.

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Student Achievement Liaison – Vicky French
Audit Committee – Mike Young, Brian Swope and Fred Curry
Insurance Committee – Mike Coulson
Buildings & Grounds Committee
Business Advisory Council – Vicky French

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C. ROLL CALL – Mike Young

_____ Bunting _____ Coulson _____ Curry _____ French _____ Swope

D. INTRODUCTION OF GUEST

OSBA Media Honor Roll 2019 Recognition – Sam Blackburn

District Nutritional Standards – Vicki Wheeler

Student Enhancement Fund – James Lear

E. ZEA PRESENTATIONS/COMMENTS

F. STUDENT REPORTS/UPDATES – Kyle Johnson, Zanesville High School

G. ZANESVILLE COMMUNITY HIGH SCHOOL REPORTS/UPDATES

H. REPORT OF THE BOARD OF EDUCATION

1. Approval of Board Minutes

BE IT RESOLVED that the Board of Education approves the minutes of the Regular Board of Education Meeting on October 15, 2019.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Coulson _____ Curry _____ French _____ Swope

I. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Mike Young

BE IT RESOLVED, to approve the following recommendations:

1. October Financial Reports

Approve the following financial reports:

Financial report by fund

Expenditure report

Investment report

I. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Mike Young (con't)

2. Reconciliations

Approve the following reconciliation:

- General
- Payroll

3. Monthly Financials – Zanesville Community High School

Approve the October 2019 minutes, bank reconciliation and financial reports for the Zanesville Community High School.

4. Five-Year Forecast

Approve the five-year forecast for the period of July 1, 2019 through June 30, 2024.

5. Five-Year Forecast – Zanesville Community High School

Approve the five-year forecast for the Zanesville Community High School for the period of July 1, 2019 through June 30, 2024.

6. Donations

Accept the following donations:

Dentrix practice management software valued at \$6,995.00 from Henry Schein One, American Fork, UT for the dental unit.

Specific Dentrix support services valued at \$1,299.00 from Henry Schein One, American Fork, UT for the dental unit.

7. Transfer Approval

Approve the following permanent transfer:

From Fund	To Fund	Amount	
001-0000 General Fund	024-9700 Health Insurance	275,000	To avoid a deficit balance

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Coulson _____ Curry _____ French _____ Swope _____ Bunting

I. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Mike Young (con't)

8. Superintendent Contract Addendum

Approve the attached addendum to the employment agreement with Dr. Charles D. Baker, Superintendent, to include continuing contract status as a teacher effective August 1, 2018.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Curry _____ French _____ Swope _____ Bunting _____ Coulson

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS**

BE IT RESOLVED, to approve the following personnel recommendations:

1. Employment – Classified

Approve the employment of Rodney Olden, 5 hour Van Aide for Eagle Wings, effective October 28, 2019 pending background check. Rate of pay to be Step 0 from the appropriate salary schedule.

Approve the employment of Carolyn Merola as a 3 hour Bus Aide, effective October 23, 2019 pending background check. Rate of pay to be Step 0 from the appropriate salary schedule.

Approve the employment of Martha Perani as MD Aide w/AA at Zane Grey Elementary Preschool, effective November 7, 2019 pending proper certification and background check. Rate of pay to be Step 5 from appropriate salary schedule.

Approve the employment of Jennifer Rogers as Regular Aide w/AA at John McIntire Elementary, effective November 12, 2019 pending proper certification and background check. Rate of pay to be Step 2 from the appropriate salary schedule.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ French _____ Swope _____ Bunting _____ Coulson _____ Curry

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

2. Transfers – Classified

Approve the transfer of Teanna Hrinko, MD Aide w/AA at Zane Grey Elementary to Regular Aide w/AA, effective October 18, 2019, pending background check and proper certification. Rate of pay is Step 5 from appropriate salary schedule.

Approve the transfer of Jane Shreve, MD Aide at Zane Grey Elementary Preschool to Regular Aide w/AA, effective October 28, 2019 pending background check and proper certification. Rate of pay is step 4 from appropriate salary schedule.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Bunting _____ Coulson _____ Curry _____ French

3. Employment – Substitutes

Approve the following substitutes, as and when needed, pending appropriate background checks for the 2019-2020 school year:

Substitute Bus Driver			
Lisa Mayle	Wese Yahaya		

Substitute Aides and Bus Aides			
Nicole Stewart	Chanda Williams	Jeffrey Brandford	Wese Yahaya

Substitute Custodian			
Chad Johnson	Jeffrey Brandford	Joseph Martin	

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Coulson _____ Curry _____ French _____ Swope

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

4. Employment – Permanent Substitutes

Approve the following individuals as permanent substitute teachers effective the 2019-2020 school year, pending appropriate certification and background checks: Rate of pay to be \$80.00 per day.

Permanent Substitutes			
Breanna Fox			

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Coulson _____ Curry _____ French _____ Swope _____ Bunting

5. Supplemental Contracts

Approve the following Supplemental resignation for the 2019-2020 school year:

Name	Position	Reason
Steve Randles	ZHS Boys JV Soccer Coach	Personal

Approve the following Athletic Supplemental Contracts for 2019-2020 school year:

First Name	Last Name	Season	Sport	Position	Exp.	Class	Amount
Greg (Pete)	Hamilton	Winter	Girls Basketball	ZHS Asst. Coach	5	VI	\$3,744.00
Garrett	Young	Winter	Girls Basketball	ZHS JV Coach	0	VI	\$3,063.00

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Curry _____ French _____ Swope _____ Bunting _____ Coulson

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

6. Adjustment – 21st Century After-School Aides

Approve the adjustment in hourly pay for the following 21st Century Aides, due to the aides’ certifications, they will be funded through Federal Programs at the teacher rate of \$30 per hour plus fringes.

Jennifer Myers	Dawn Daily	Gayla Ware
Tina McDonald	Diana Donahue ½	Patricia Cox ½

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ French _____ Swope _____ Bunting _____ Coulson _____ Curry

7. Professional Development – Restraint Training

Approve three after school restraint trainings, to be held on November 18, November 25, and December 9, 2019. The rate of pay will be \$25.00 per hour for teachers and \$15.00 per hour for aides. This is due to the lack of available substitutes. The following are those involved:

Teachers:

Carrie Stallard	Teresa Anderson	Amanda Allison	Kenzie Peairs	Shari Melick
Amanda Hitchcock	Michael Schreiber	Doug Zorne	Matt Winland	Chad Kiser

Aides:

Cassandra Dawson	Darci Dusenbery	Jessica Landers	Heather Spring	Jane Lenhart
Paige Blackstone	Kayla Loyd	Jennifer Suver	Tricia Morgan	Mary Gritton
Robin Crawford	Amy Lane			

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Bunting _____ Coulson _____ Curry _____ French

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

8. Volunteers

Approve the following list of volunteers for the Zanesville City Schools for the 2019-2020 school year pending appropriate backgrounds checks:

Name	Building	Type
Becky Clawson	JME	Parent
Erin Morrison	JME	Parent
Marilyn Brookover	JME	Parent
Steven Neilley	JME	Parent
Kara Stachler	ZG	Parent
Nicole Bickle	JME	Parent
Carrie McKnight	ZGE	Parent
Jere Kay Gardner	JME	Community
Tonya Weese	JME	Parent
Larry Heim	ZHS	Parent
Lisa Rooks	ZGE	Community

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Coulson _____ Curry _____ French _____ Swope

9. Home Instruction – Speech Services

Approve Martha Mitchell, Home Instructor, to provide speech services for 45 minutes per week for the 2019-2020 school year. Rate of pay will be her hourly per diem on documented time sheet.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Coulson _____ Curry _____ French _____ Swope _____ Bunting

10. Renewal – Treasurer’s Contract

Approve the renewal of Michael D. Young, Treasurer for the Zanesville City Schools effective August 1, 2020 through July 31, 2025. Salary for the 2020-2021 school year will be \$86,000 plus pickup on the pickup of School Employees Retirement System. Annual salary increases will be equal to annual increases in the teachers’ contract.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Curry _____ French _____ Swope _____ Bunting _____ Coulson

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

11. 21st Century After School Presenter

Approve Judy Tolley, teacher, as 21st Century After School Presenter for Parent Engagement nights for the 2019-2020 school year. Rate of pay will be \$125 plus fringes for each event at each school and will be paid from grant funds.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ French _____ Swope _____ Bunting _____ Coulson _____ Curry

12. Certified Administrative Contract

Approve the renewal of Steven Foreman, Assistant Superintendent for the Zanesville City Schools effective August 1, 2020 through July 31, 2025. Salary for the 2020-2021 school year will be step 18 (LED) from the Administrative Salary Schedule.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Bunting _____ Coulson _____ Curry _____ French

13. Classified Administrative Contract

Approve the renewal of Matthew Hittle, Director of Facilities/Services for the Zanesville City Schools effective August 1, 2020 through July 31, 2025. Salary for the 2020-2021 school year will be step 12 (NLD) from the Administrative Salary Schedule.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Coulson _____ Curry _____ French _____ Swope

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
BUSINESS RECOMMENDATIONS**

14. School Calendar 2020-2021

Approve the attached school calendar for the 2020-2021 school year.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Coulson _____ Curry _____ French _____ Swope _____ Bunting

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
BUSINESS RECOMMENDATIONS (con’t)**

15. Depository Award

Approve active and interim depositories for the period January 2, 2020 through January 2, 2025 as follows:

Active Funds: Century National Bank

Interim Funds: Chase Bank
Community Bank
Huntington Bank
PNC Bank
Peoples Bank
North Valley Bank

Bids will be obtained for any time investments (30 days, 60 days, etc.) of interim funds.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Curry _____ French _____ Swope _____ Bunting _____ Coulson

16. Food Service Contract

Approve a food service management contract with TAHER, Inc. for a period of up to seven months as approved by the Ohio Department of Education, beginning December 1, 2019 and ending June 30, 2020, with the option of four (4) renewals of one (1) year each with mutual agreement between parties.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ French _____ Swope _____ Bunting _____ Coulson _____ Curry

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
OTHER RECOMMENDATIONS**

17. Policy Item for Deletion

Approve the deletion of Policy #2700, School Report Card, due to language being incorporated in the new Policy #2261.03, District and School Report Card.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Bunting _____ Coulson _____ Curry _____ French

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
OTHER RECOMMENDATIONS (con’t)**

18. Policy Items for Adoption

Approve the following policies, guidelines and forms for adoption:

POLICIES

2261.03 District and School Report Card – New
2370.01 Blended Learning - New

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Coulson _____ Curry _____ French _____ Swope

19. District Job Description for Approval

Approve the attached Supplemental job description for an eSports Coach.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Curry _____ French _____ Swope _____ Bunting _____ Coulson

K. REPORT/DISCUSSION ITEMS

L. BOARD COMMITTEE UPDATES

Legislative Liaison – Scott Bunting
Student Achievement Liaison – Vicky French
Audit Committee – Mike Young, Brian Swope and Fred Curry
Insurance Committee – Mike Coulson
Buildings & Grounds Committee
Business Advisory Council – Vicky French

M. CLOSING COMMENTS

N. EXECUTIVE SESSION

WHEREAS board of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

- _____ Personnel matters
 - _____ to consider the appointment of employee(s) [reemployment] or public employees or officials
 - _____ to consider the promotion or compensation of public employee(s) or officials
 - _____ to consider the dismissal, discipline, or demotion of employee(s) or students
 - _____ to consider the investigation of charges or complaints of employee(s) or students
- _____ to consider the purchase of property for public purposes
- _____ to consider the sale of property at competitive bidding, if premature disclosure of information would give unfair competitive or bargaining advantages to a person whose personal, private interest is adverse to the general public interest
- _____ to confer with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action
- _____ conference with an attorney
- _____ preparing for, conducting, or reviewing negotiations or bargaining sessions with employees
- _____ matters required by federal law or state statutes to be confidential
- _____ specialized details of security arrangements

Time entered executive session: _____ a.m./p.m.

Time returned to public session: _____ a.m./p.m.

_____ moved and _____ seconded the adoption of the motion, and roll call resulted.

_____ French _____ Swope _____ Bunting _____ Coulson _____ Curry

O. MEETING ADJOURNMENT

BE IT RESOLVED, that the Zanesville City Schools Board of Education meeting is adjourned.

Time: _____ a.m./p.m.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Bunting _____ Coulson _____ Curry _____ French